Our School Day

8.45am → The school gates open

8.55am → The classroom doors open

9.00am → The gates are locked and morning register is taken. Anyone arriving after this time will need to enter the school via the main office (any children arriving after 9.10am are marked ‘late’ on the register)

3.15pm → The school day ends. Your child will be dismissed from their classroom by their teacher. If you arrange for a different adult to collect your child, please inform the class teacher. It is essential that your child is brought and collected by a person aged 16 years or over (staff will not allow your child to leave on their own, or with a person under 16 years of age). If circumstances result in you being late at the end of the school day, a member of staff will escort your child to the school office where you will be able to collect them.

Attendance and Absence

- It is important that your child establishes a good attendance pattern in order not to miss out on essential learning (both social development and academic learning).

- If your child is unable to attend school, please always let us know by phoning the school office on 01455 842310, on the first day of absence to explain why your child is not able to attend.

- If we do not hear from you, we will contact you. This is a safeguarding practice to ensure that all of our children are safely accounted for.

- If it is necessary to collect your child during the school day, please go to the school office. A member of the office staff will collect your child from their classroom and bring them to meet you.

EYFS Staff

- As well as your child’s class teacher, there will be other teachers and support staff in the EYFS base who will support your child’s learning.

- We also have Higher Level Teaching Assistants in the school who are qualified to teach the class. In EYFS a Higher Level Teaching Assistant covers the class teachers each week during their statutory planning, preparation and assessment time.

- Each class has a lunchtime supervisor who will support the children at lunchtime. They will help your child in the dining hall and organise games for them on the playground.
Keeping in Touch

- Staff are usually available before and after school to speak to parents and carers informally. You can also arrange a meeting with the class teacher if required.

- Our Headteacher, Mrs Carey, will also be happy to speak to you if you have any concerns. Mrs Carey is available on the gate most mornings, or you can make an appointment to see her (the office staff will be able to arrange this for you).

- We also hold ‘drop in’ sessions on Tuesdays and Thursdays if you would like to speak to staff or look at your child’s learning journey.

- At regular times throughout the year we will invite parents and carers to join their children at our workshops. These are wonderful opportunities to see the children working and playing, so please make every effort to take part in these events.

- Parents’ evenings are held during the autumn and spring term, and you will receive a detailed written report about your child at the end of the summer term.

- We will also keep you informed about other events taking place within the school through regular newsletters.

- Our new school website www.barwellinfantschool.co.uk is also a super place to keep up to date with what’s happening in school, and should be able to answer most of your questions about our school.

To help us...

- Please keep your child’s teacher informed of any changes at home that may affect your child at school, so that we can provide the appropriate support.

- Please remember to inform the school of any changes to address, contact numbers, dietary needs and health information so that we can keep our records up to date.

- If you send any money into school, please put it in an envelope which is clearly marked with your child’s name, their class, the amount and what you are paying for.

- Please note that smoking is not allowed anywhere in the school grounds, and dogs are not allowed onto school property.

Developing Independence

- As the children become familiar with the daily routines, please begin to encourage them to find their own name and put it in the correct box for hot dinners or sandwiches.

- Please also encourage them to find their own book bag box, coat peg (and so on) independently.
Golden Rules

Your child will be introduced to the ‘Golden Rules’ at the start of their time in EYFS. The rules are:

- We listen and follow instructions
- We are always polite and helpful
- We keep our hands, feet, objects and unkind words to ourselves
- We look after our school

At the start of the autumn term, you and your child will both be asked to read and sign our ‘Home School Agreement’ which reflects these Golden Rules.

School Uniform

- We encourage the children to wear our school uniform.
- Jumpers, cardigans and hats can be purchased from the office.
- Please ensure that all items are clearly marked with your child’s name so that we can return any items that are misplaced.

Jewellery

- Your child is very active each day at school - in the classroom, playground and during PE sessions. To avoid accidents and injury, we ask that jewellery is not worn at school.
- This includes earrings (except small studs), bracelets, necklaces and rings; and applies to both boys and girls.
- Your child may be excluded from particular physical activities if they are wearing jewellery that is deemed to be a health and safety risk to themselves or others.
- If your child is unable to remove a particular piece of jewellery because of religious observance, please speak to Mrs Carey or your child’s teacher so that we can make special arrangements to ensure the children’s safety at all times.

Lunchtime

- The children can bring a packed lunch or chose to have a school meal (school meals are now free for all children in EYFS, Year 1 and Year 2).
- Please make sure that your child’s lunchbox is clearly marked with their name and class, and that you do not send any glass bottles, fizzy drinks or food containing nuts into school. Lunch boxes should be placed on the class trolley.
Milk

- All children who are under 5 years of age are entitled to a free bottle of milk every day.
- When your child has turned five years of age, they can still have milk on a daily basis, at a small cost to yourself.
- We are part of the ‘Cool Milk’ scheme, and you will need to register and pay online if you want your child to continue to have milk after they turn five.

Water

- We encourage the children to drink plenty of water throughout the school day and they are allowed to bring a bottle of water with them into the classroom.
- The water bottle should be a sports bottle (with a pull up spout), be clearly marked with your child’s name and taken home daily for cleaning.

Fruit

- All children in EYFS are offered a free piece of free fruit every day, provided through the Fruit for Schools scheme.
- The children usually eat their fruit during the afternoon session.

Accidents and Bumps

- If your child has an accident at school they will receive treatment from our trained first aiders.
- A teacher will speak to you or you will be sent an accident note, and the incident will be recorded in our first aid log.
- We may also telephone you if your child bumps their head or face causing a visible mark or injury.
- If we feel that your child may need to see a doctor, we will telephone and ask you to collect them so that they can receive further treatment.

EYFS Curriculum

- Every day in EYFS is full of interesting and varied practical activities. It is therefore, very important that your child attends school daily. Throughout each day your child will be able to experience a range of learning activities both indoors and outdoors.
- Within the EYFS there are three prime areas of learning and four specific areas of learning that all the children follow. These are listed below.
Three prime areas of learning:

<table>
<thead>
<tr>
<th>Personal, Social &amp; Emotional Development</th>
<th>Communication and Language</th>
<th>Physical Development</th>
</tr>
</thead>
<tbody>
<tr>
<td>Show and tell</td>
<td>Speaking</td>
<td>Gross motor skills:</td>
</tr>
<tr>
<td>Circle time</td>
<td>Listening</td>
<td>Dance and gymnastics</td>
</tr>
<tr>
<td>Sharing</td>
<td>Paying attention</td>
<td>Games and outdoor play</td>
</tr>
<tr>
<td>Taking turns</td>
<td>Concentrating</td>
<td>Fine motor skills:</td>
</tr>
<tr>
<td>Developing relationships</td>
<td>Understanding</td>
<td>Pencil and paper tasks</td>
</tr>
<tr>
<td>SEAL</td>
<td>Responding</td>
<td>Craft and construction</td>
</tr>
</tbody>
</table>

Four specific areas of learning:

<table>
<thead>
<tr>
<th>Understanding of the World</th>
<th>Literacy</th>
<th>Maths</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exploring the world (Science)</td>
<td>Reading</td>
<td>Numbers</td>
</tr>
<tr>
<td>Exploring time and place (History and Geography)</td>
<td>Writing</td>
<td>Shape and Space</td>
</tr>
<tr>
<td>Exploring technology (Computing)</td>
<td></td>
<td>Measures</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Expressive Arts and Design</th>
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<tbody>
<tr>
<td>Music and Dance</td>
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<tr>
<td>Art and Design Technology</td>
</tr>
<tr>
<td>Imaginative Role Play</td>
</tr>
</tbody>
</table>

Food Technology

- In EYFS children have the opportunity to cook and taste a variety of different foods throughout the year.
- In the autumn term we send a letter to parents/carers to ask for a voluntary contribution towards our food technology curriculum. All contributions go towards the cost of buying the ingredients for these cooking and tasting sessions.

PE

- EYFS children have two sessions of PE every week; and throughout the year they participate in a range of gymnastics, games and dance sessions.
- Your child will need an indoor PE kit consisting of shorts, T-shirt and plimsolls; and an outdoor PE kit including tracksuit bottoms.
- Please ensure that long hair is tied back for PE days and that earrings are removed.
- It is important that all items of your child’s PE kit (including plimsolls and PE bag) are clearly marked with their name.
**Reading**

- All children join in reading and phonic activities on a daily basis.
- The class teacher or a teaching assistant will regularly hear your child read.
- This may be in the form of individual reading, small group reading or fun reading games.

**School Library**

- To support reading development and the enjoyment of books, all children visit the school library every week. We have a wide selection of fiction and non-fiction books, and encourage the children to choose a book to borrow and share with you at home and with others in school.
- We talk to the children about how to treat the books with care. Please can you help with this, and also make sure that their book is returned each week. Like a public library, your child will only be able to choose a new book if the last one is returned.

**Outdoor Learning**

- The EYFS promotes indoor and outdoor learning opportunities throughout the day.
- Please make sure that your child has suitable clothing to wear during outdoor play as they will go outside in most weathers.

**Home Learning**

- Your child will have a reading book and a red reading record in their book bag. Please listen to your child read at home regularly, and write down your comments in the red reading record.
- Your child will also have a phonics book containing sounds and words to learn to read and spell. We aim for the progress in phonics learning to be fast, so the more they practise, the quicker they will move on.

**Most importantly, talk lots and have fun!!!**
Assessments

- Assessments will be carried out informally throughout the school year and staff will spend time each week observing children in their play and learning.

- In addition to this, more formal assessments are carried out each term. These give children the opportunity to show us what they have learnt and allow us to identify their next steps in their learning.

- At the end of the school year the EYFS Profile is completed for your child; and a written report of your child’s progress and achievements will be shared with you at the end of the summer term.

Achievements

- In EYFS we enjoy celebrating all children’s successes and achievements.

- Your child may receive stickers and stars for their efforts at school.

- Each EYFS classroom has a parent tree. You will have a leaf on which you can record anything that your child has done, e.g. riding a bike or getting a swimming badge.

Can You Help?

- We always welcome offers of help; either by accompanying us on visits out of school, or by working with us in the classroom (art and craft activities often need an extra pair of hands!)

- Please speak to your child’s class teacher if you can offer any help.

- As part of our safeguarding duty, we request that all adults working in school have a DBS check (forms can be obtained from the office).
Finally...

- We hope that you find this booklet useful, if you have any additional questions, then please do not hesitate to speak to a member of the EYFS staff.
- We would like to thank you for your continuing support, and we look forward to working with you over this year.

### Term Dates for 2014-15

<table>
<thead>
<tr>
<th>Term</th>
<th>Term starts</th>
<th>Mid-term break</th>
<th>Term ends</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Autumn Term</strong></td>
<td>Term starts ~ Thursday 28th August 2014</td>
<td>Mid-term break ~ Monday 20th → Friday 28th October 2014</td>
<td>Term ends ~ Friday 19th December 2014</td>
</tr>
<tr>
<td><strong>Spring Term</strong></td>
<td>Term starts ~ Tuesday 6th January 2015</td>
<td>Mid-term break ~ Monday 16th → Friday 20th February 2015</td>
<td>Term ends ~ Friday 27th March 2015</td>
</tr>
<tr>
<td><strong>Summer Term</strong></td>
<td>Term starts ~ Monday 13th April 2015</td>
<td>Mid-term break ~ Monday 25th → Friday 29th May 2015</td>
<td>Term ends ~ Friday 10th July 2015</td>
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